

[Date]

Dear [Supervisor's Name],

I am reaching out to request your support for my attendance at the **American Hospital Association's 2027 Healthier Together Conference**, which will take place in **Anaheim, California May 4-6**. I believe that attending this event could be an excellent opportunity for both my professional growth and the overall success of [Organization Name].

The Healthier Together Conference is the premier gathering for leaders focused on advancing community health, strengthening hospital-community partnerships and reducing disparities in health outcomes.

The conference offers an opportunity to learn practical strategies, discover proven approaches and hear directly from peers tackling similar challenges across the country. Given our current focus on [specific project or area], our strategic priorities align well with the Healthier Together Conference's content areas:

- **Reducing Disparities in Health Outcomes** — Recognizes initiatives that measurably reduce disparities in health outcomes, advance care for all populations and highlight the economic impact of reducing health disparities.
- **Leveraging Data to Drive Health Impact** — Focuses on leading practices in data assessment, integration and analytics to prioritize population and community health needs, uncover and quantify the economic value of addressing health disparities, and guide data-driven targeted interventions.
- **Care Delivery Transformation** — Covers the work being done to redesign care models to address health and social needs – including for expecting mothers, children, people with disabilities and older adults – by delivering services where people live and thrive.
- **Strengthening Cross-Sector Partnerships** — Highlights strategies for building and sustaining effective partnerships between health care systems, public health agencies and community-based organizations to support the health and well-being of patients and community members.
- **Centering Communities in Health Solutions** — Covers the process of actively engaging patients and communities in the co-design of health programs and interventions to ensure solutions are responsive, accessible and sustainable.

I hope to achieve the following objectives at the conference, each of which aligns with our team's goals:

- [Goal 1]
- [Goal 2]
- [Goal 3]

To make budgeting easier, I've broken down **the estimated cost of my attendance** at the conference:

- Registration Fee: [Insert Cost]
- Travel Expenses: [Insert Cost]
- Accommodation Expenses: [Insert Cost]
- Additional Expenses (meals/local travel, etc.): [Insert Cost]
- **Total Cost:** [Insert Total]

I'm committed to ensuring that my attendance benefits our entire team. Following the conference, I will share key takeaways, relevant resources and actionable ideas with our team, including opportunities that could support our strategic priorities and ongoing initiatives.

For more information about the AHA's Healthier Together Conference, you can visit

<https://healthiertogether.aha.org>.

Thank you for taking the time to consider my request. Please let me know if you'd like to discuss this further or if I can provide any additional information.

Sincerely,

[Your Name]